100 Military Rd, West Lakes SA 5020 t: + 08 8242 3288 w: rowingsa.asn.au



# 2025 / 2026 Affiliation and Membership

The following information outlines important details regarding the 2025/26 membership process for all Members. It includes a summary of what is covered under your membership, the steps required to affiliate with Rowing SA for the upcoming season, and a breakdown of updated fees.

This information is provided to ensure all Members understand what is included in their membership and are appropriately registered and insured for the 2025/2026 season.

#### What you need to do:

- 1. Review this document and its accompanying links
- 2. Affiliate your club for 2025/2026 see How to Affiliate with Rowing SA page 9
- 3. Ensure that all individuals within your club have an active membership on Rowing Manager

We have provided a 'How to Guide' for Club Administrators, to manage processes on Rowing Manager.

This is attached to this document.



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## Important changes in 2025/2026

There were several changes brought in last season which impacted the renewal of your club/school affiliation with Rowing SA, as well as for your individual members. There are only a few minor changes included in the 2025/2026 season:

#### Changes to club/school affiliation

- Affiliation/Waiver process
- Separating the Clubs and Schools –schools may not wish to accept an insurance component
  as they already have this covered for their committees/staff/activities (Public Liability,
  Products Liability, Professional Indemnity, Management Liability).
- All fees increase by approximately 4%, however the school's affiliation fee (those that do not have the insurance component included) will see a reduction of 15% from the new amount.

#### Changes to Individual Membership

- Increase to the age who can access the 'Junior Membership,' from 18 and under, to 19 and under making it cheaper for athletes just out of school.
- Coach Membership remains at \$20 (no CPI increase) due to a reduction in insurance costs.
- Come & Try Membership from \$5 to \$10 as this will cover them for 10 weeks and not the previous 6 weeks, to accommodate longer programs.
- Recreation/Social Membership remains at \$20 (no CPI increase) due to a reduction in insurance costs.
- Increase to all other memberships and Seat Fees by approximately 4% to meet increasing operational costs.
- A 15% reduction on RSA Membership Fees will continue for Members at Regional Clubs.
- A 2.4% increase to the Rowing Australia Affiliation Fee.

#### Reminder of last season's relevant updates to Individual Membership

- all rowers, coxswains, administrators, coaches, volunteers; both competitive and non-competitive MUST have an individual Rowing SA membership to be covered by insurance and the National Integrity Framework.
- the inclusion of Junior members within the Rowing Australia Affiliation Fee. This will be charged only to those who compete at the South Australian Rowing Championships or Australian Rowing Championships. This is a one-off fee per season.
- an increase to the Senior Entry Level Membership to align the differentiation more accurately between the Junior and Senior membership category.
- memberships are categorised into 'Junior' and 'Senior' rather than 'School' and 'Club' to align with the Rowing Australia Affiliation Fee structure.
- a 'bulk member upload form' is available to clubs to assist entering large numbers of members for their first time.
- the addition of a Social/Recreation Membership category with a \$20 fee to cover each member for the full year during all rowing activities.
- the addition of a Coach Membership category with a \$20 fee to cover each member for the full year during all rowing activities.



#### 2025/2026 Club Affiliation Fees

#### Condition of Affiliation

Clubs/Schools will need to ensure that all members taking to the water:

- That all rowers are to have proper instruction in the actions to be taken in the event of a capsize, at least once a year.
- Are capable of releasing themselves from the boat.
- Be able to swim 50m in light clothing (e.g. rowing kit) and be sufficiently at ease in the water not to panic.
- Be able to tread water for a minimum of 3 minutes as per Rowing Australia's water safety and assessment guidelines.

If a participant cannot swim, or cannot meet any of the above requirements, then:

- additional flotation aids, either on the person or within easy reach in the boat, or modifications
  to the equipment must be adopted in conjunction with additional supervision and rescue
  plans.
- If a safe alternative cannot be found the athlete should not be permitted on the water.

These conditions are particularly relevant for Para Athletes, athletes with reduced or limited mobility, athletes with limited swimming ability and inexperienced athletes



# **Rowing SA Membership Categories**

Rowing SA offers several membership categories, all of which cater to different rowers within the SA rowing community. These membership options mean that members are able to join the growing SA rowing community whether you're cheering from the riverbanks, learning to row, racing with your local club or competing in state or national championships.

Category		Purpose			
Senior and Junior	Coxswain	Available to club members who participate in regattas as a coxswain ONLY			
	Full Season January - June July - December	Available to anyone wishing to compete in any SA event/regatta.			
	Entry Level - Full Season	Only available to members who have never held an RSA Competitive Membership (apart from a Single Regatta Membership – up to two previously purchased).			
	Registration - interstate regatta eligible	Registration for athletes competing at non-RSA Events (i.e. HOY)			
	Single Regatta	Allows member to compete in any category and as many times on the regatta the membership specifies. Available for RSA regattas in SA only. Unable to compete in any State Championship regatta			
Non- Competitive	Come & Try/Learn to Row (up to 10 weeks	Non-Competitive Membership for up to 10 weeks. Does not allow individual to be entered in any event/regatta.			
	Social/Recreational	Non-Competitive Membership.  Does not allow individual to be entered in any event/regatta.			
	Coach	Non-Competitive Membership.			
	Official / Volunteer	Does not allow individual to be entered as an athlete or to train. The insurance component does not cover them during any rowing activity.			



# **Rowing SA - Affiliation & Other Fees**

## 2025-2026 Membership Fees

			Rowing Australian Affiliation	Total	
			Portion - one off annual fee	Cost	
Senior 20 years of age or over as of 30 June 2025	Coxswain	\$125		\$171.59	
	Full Season	\$335		\$381.59	
	January-June	\$235		\$281.59	
	July-December	\$180	\$46.59	\$226.59	
	Entry Level - Full \$170 Season				
	Single Regatta	\$46		\$92.59	
	Registration - interstate regatta eligible	\$46	N/A	\$46	
	Coxswain	\$90		\$90*	
	Full Season	\$228		\$228*	
Junior	January-June	\$160	*Calculated at \$22.53 per	\$160*	
19 years of age	July-December	\$135	person competing at the 2026 Open State Championships or	\$135	
or under as of 30 June 2025	Entry Level - Full Season	\$115	2026 Australian Rowing Championships.	\$115*	
	Registration - interstate regatta eligible	\$46		\$46	
	Single Regatta	\$46		\$46*	
Non- competitive	Come & Try/Learn to Row (up 10 weeks)	\$10	N/A	\$10	
	Social/Recreational Coach	\$20		\$20	
	Official / Volunteer	\$0		\$0	

#### Note:

- All members of regional clubs will receive a 15% discount to their individual membership fees.
- \*RA affiliation fee for Junior members who compete at either of the regattas listed above.

## 2025-2026 Seat Fees – Premium Regattas

2025-2026 Seat Fee	
Regatta	Seat Fee
Open State Champs (per seat)	\$18
Riverland (per person)	\$33 (per person)
Grade State Champs (Nov. & 3rd) (per seat)	\$12
Masters & Sprint State Champs (per seat)	\$12



#### 2025-2026 Affiliation Fees

Club and School	
0-49 members	\$410
50-99 members	\$700
100+ members	\$870
*School NO liability insurance included	
0-49 members	\$350*
50-99 members	\$595*
100+ members	\$740*
*No Liability insurance included – school's insurance t	o cover members (only available if opting ou
during the affiliation process)	

#### Rowing SA - other fees

- Failure to return a bow number will result in a \$30 fine to the Club.
- Crews that utilise an unregistered individual will be removed from the race and their club fined \$250. The unregistered rower shall not be allowed to compete until proper registration procedures have been followed.
- An appeal against any decision of the Jury, or the President of the Jury, or Regatta Operations
  Manager must be lodged in writing, within seven days of the Regatta, to the RSA Board, and
  a deposit of \$100 shall be included. This appeal will be considered at the first Board meeting
  after the appeal is received. The decision of the RSA Board shall be final, and if the appeal
  is rejected, the deposit shall be forfeited.
- Any member of the Association found to be in breach of the RSA Regulations for Boat Racing
  or the Rowing Australia Racing Code, disobeying the Jury, or behaving in an offensive
  manner may be fined up to \$250 and/or disqualified by the Jury, who shall notify the
  offender(s) that such action has been taken. The RSA Board may consider further action
  depending on the severity of the offence.

#### Scratching's and Substitutions

- Each scratching request received after 9:00am on the Wednesday prior to the Regatta will receive a penalty of \$25 (inc. GST) and \$50 (inc. GST) for Championship events.
- Any crew that scratches at Regatta Control within 1 hour prior to the final published starting time of their race shall be fined
- \$50 (inc. GST) and \$100 (inc. GST) for a Championship event.
- Non-Appearance Any crew that fails to report at the start without notification shall be fined \$75 (inc. GST) and \$150 (inc. GST) for a Championship event.
- Please note that there are no exemptions to the determination of a scratching/issuing of any
  fines for scratching (unless a medical certificate is provided to Rowing SA within 4 days of
  the regatta being held, e.g. regatta held on Saturday, certificate to be provided no later than
  5pm Wednesday).



#### State & National Affiliation Fee

There are many benefits and services provided by Rowing South Australia and Rowing Australia which are available to clubs and individual members. A fee is provided to each Sport Organisation.

It is important that Rowing SA allocates appropriate fees to each membership category for the sustainability of all services and the growth of the sport in SA.

Rowing Australia acts on behalf of its members which includes Rowing SA, to develop, promote and strengthen the sport across all levels of participation and competition. The benefits of the National Sporting Organisation Affiliation Fee are attached as a separate document.

#### How to Affiliate with Rowing SA

The affiliation process for 2025/2026 is now available. Please complete the affiliation process by using the following online form. <u>Affiliation Form 2025.</u>

#### Please take note of the following:

- 1. All designated personnel/committee positions MUST be uploaded into Rowing Manager. These positions will be used for the Regatta Season contact list.
  - a. Please ensure that these contact details remain current/up to date so you do not miss important communications from Rowing SA.
- 2. All clubs and members should be aware that when they are engaged in activities associated with rowing at West Lakes they are bound by the conditions of the permit, which contains obligations that may differ to those of private citizens.
  - Every club will be required to appoint a Club Safety Officer. This position will be required to be nominated within Rowing Manager. This will then act as notification of that individual to Rowing SA. Please refer to the Rowing SA Safety and Training Policy Section 1.3.
- 3. All appointed photographers seeking access to Rowing South Australia (Rowing SA) events must be officially accredited. This requires the submission of a Media accreditation form which is available in advance of each event. Such accreditation will require the photographer to provide proof of any relevant 'Working with Children' accreditation including a current police clearance.
- 4. We have created a Club App, which is a handy tool to access all Rowing SA forms. This App can be installed on your smartphone's home screen, always allowing for quick access. To download, scan the QR code bellow, or via the Rowing SA website under <a href="Booking Forms">Booking Forms</a>.



The forms currently available include:

- Affiliation Form
- Booking Forms Coastal / Indoor Rowing Room/ North Reserve
- Incident Report Form
- Club Media Personnel Application Form

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Rowing SA has developed an easy-to-follow guide that is specifically for the implementation of these within Rowing Manager. This document is designed to explain to club administrators how to complete the changes that are required within Rowing Manager.

We understand that the requirement to have all club members registered in Rowing Manager will be an additional administrative burden to clubs. Therefore, a Bulk Upload spreadsheet is available for clubs to enter multiple new members at once.

Please refer to the 'How To' Guide for Rowing Manager which explains 'How to' use Rowing Manager efficiently.

## 2025 / 2026 Rowing SA Membership

#### Why join Rowing SA

The Rowing SA community consists of over 2,000 members who we know to be passionate and determined rowers, coaches, officials, volunteers and enthusiastic supporters who continue to make this sport what it is today within SA.

With 34 clubs and schools across the State, our community has access to both social and competitive rowing opportunities through Learn to Row programs, junior to master rowing programs, indoor and coastal rowing events, regattas for all levels, and State Team representation.

With so many ways to get involved and an abundance of rowing opportunities, we have made choosing the right membership simple with an array of membership options. Becoming a Rowing SA member does not only provide you with benefits including worldwide insurance coverage whilst training and competing, you'll also be supporting the growth of rowing within SA. Your membership allows us to push rowing within SA just that little bit further to ensure the wider rowing community can continue to enjoy exceptional rowing experiences.

# What you receive from a Rowing SA Membership?

Being a member demonstrates a commitment to the sport.

Members gain access to resources, guidelines, and information related to rowing, helping schools, clubs, and members stay informed and enhance their rowing.

Membership facilitates networking with other rowing entities, creating opportunities for collaboration, sharing best practices, and building a strong rowing network.



#### Insurance Coverage

Your membership fees ensure that you are covered by insurance whilst both training and racing and even attending or volunteering at Rowing SA sanctioned events. The Rowing SA insurance program has been specifically designed to cater to our rowing community to protect you when something does not quite go to plan. Insurance coverage is only valid after your membership has been renewed. More details on our insurance can be found on our website: <a href="https://rowingsa.asn.au/insurance/">https://rowingsa.asn.au/insurance/</a>

#### Compliance and Governance

Proactive engagement with governing bodies like the Department for Sport, Recreation & Racing, South Australian Institute of Sport, Sport SA, Clubs SA, Events SA, and others to ensure compliance, inclusivity, and the sport's progression.

#### **Advocacy**

Support for diverse representation of SA members at all levels, by actively engaging with key commissions and working groups. Contributing to the strategic objectives at state and national level and engaging new and diverse participants.

#### Investment

Channelling resources for growth initiatives, fostering early involvement in digital platforms like Row Nation and Coastal Rowing, encouraging innovation within the sport.

#### **Operations**

Sustaining the sport's infrastructure for administration, governance, compliance, and overall operational functionality, including facilitating diverse state-wide and national events across different rowing disciplines. Not only have your membership fees enabled us to establish a leading rowing organisation, but

they allow Rowing SA to grow, educate and assist our current volunteer workforce.

#### Education

Enabling participant experiences through coach and official accreditation, educational initiatives, and support for clubs and schools.

#### Sport Integrity

Meeting ongoing requirements of Sports Integrity Australia, the National Sports Tribunal, and participant obligations within the National Redress Scheme to ensure integrity and accountability within the sport.

#### Development

Supporting commercial initiatives such as database and participant management, media and communications strategies, partnership development, and comprehensive commercial planning for the growth of the sport holistically.

Rowing SA promotes member schools and clubs, increasing visibility within the rowing community and potentially attracting more participants and supporters. Follow us on socials Instagram, Facebook, LinkedIn, YouTube and sign up for our regular news updates.

#### **Event Participation**

Members can participate in rowing events, competitions, and regattas organised by Rowing SA.

#### Training & Development

Rowing SA may offer training programs, workshops, and development opportunities for coaches, athletes, and administrators, contributing to the overall growth of rowing expertise.



# **Rowing SA Membership Benefits**

Membership Benefits		World- Wide Insurance	Compliance & Governance	Advocacy	Investment	Operations	Education	Sport Integrity	Development	Event Participation	Training & Development
Senior (20 years of	Coxswain	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Full Season	<b>✓</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓
age or over on 30 June 2025)	January - June	<b>✓</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓
	July - December	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Junior (19 years of age or under on 30 June 2025)	Entry Level Full Season		<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>√</b>	<b>✓</b>	<b>✓</b>	✓	<b>✓</b>
	Registration -	✓	✓	✓	✓	×	×	<b>✓</b>	×	×	×
	Single Regatta	✓	✓	✓	✓	partial	partial	✓	partial	partial	partial
Non- Competitive	Come & Try/Learn to Row (up to 8 weeks)	partial	partial	partial	partial	×	x	partial	×	×	×
	Social/Recreational	✓	✓	✓	✓	×	×	✓	×	×	×
	Coach	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Official / Volunteer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓



# **Appendix 1**

# Rowing SA Group Insurance - A Guide to Insurance for Clubs, Schools and Members

#### Rowing SA Membership Insurance

Rowing SA holds a Personal Injury insurance policy on behalf of its members. This policy provides insurance for the below registered members, for participating in sanctioned activities arranged by Rowing SA registered members and includes:

- non-participating officials
- coaches
- officials
- committee members
- Rowing SA employees
- apprentices
- volunteer workers
- work experience students.

A sanctioned activity means: a regatta or other rowing competition, event, or activity (<u>including training</u>), whether on a one-off basis or as part of a series, league, or competition, sanctioned or organised by Rowing South Australia

A portion of your affiliation and membership fees ensure that you and your rowing activities are covered by appropriate and high-quality insurance policies.

The Rowing SA insurance program has been specifically designed to cater to our rowing community to protect you when something does not quite go to plan. Insurance coverage is only valid after your affiliation and/or membership has been renewed. There is a grace period until 31 July 2025, however it is highly recommended to affiliate club and ensure that all members within your club have a Rowing SA membership and registered in Rowing Manager.

It is important that you understand the insurance coverage of the Rowing SA Insurance Program, so we have compiled a guide to the insurance coverage including several FAQs to assist.

For all insurance documents and policy wording, please go to Rowing Australia – V Insurance.



# **Frequently asked Insurance Questions**

- Q I am getting in a boat to do very limited on water or limited physical training (only ergs) but my role at the club is more of a volunteer member how do I register?
- A If you are training in any capacity, in a rowing activity, you must have an active rowing membership you cannot register as a volunteer only.
- Q: I am a club volunteer; do I need to be listed in Rowing Manager as a member?
- A: Yes, all club volunteers need to have a current membership in Rowing Manager for insurance purposes. The insurance and registration for volunteers is free.
  - This registration is for OFF WATER/NO TRAINING ACTIVITIES only.
- Q: I am a coach; do I need to need to be listed in Rowing Manager as a member?
- A: Yes, all club Coaches need to have a current membership in Rowing Manager for insurance purposes. The insurance and registration for coaches is \$20.

#### School Insurance

- Q I am a school student and have insurance at school for school-based activities. Is this a double up on insurance?
- A No this is not a double up and the insurance policies complement one another. School based activities are likely to be covered by your school policy, however any rowing activity as outlined and sanctioned by Rowing SA will be covered under the Rowing SA policy.

#### Club Insurance

- Q: I injured myself whilst training at my club am I covered for insurance?
- A: The Personal Accident policy through Rowing SA covers members at official events, during training, official social events, and fundraising activities as well as travel to and from such activities.
- Q I'm running the club BBQ every weekend, so I'm not an active rowing member. Am I covered for insurance if I burned myself one weekend?
- A Only members are insured under Rowing SA's Personal Accident policy. If you are volunteering to run the BBQ, you should be registered on Rowing Manager with the club as a volunteer to ensure your injuries from the burn are covered for insurance purposes.



- Q Does the insurance cover equipment theft or damage to club equipment at our rowing shed?
- A No, Rowing SA's policy does not extend to building or contents for clubs. Clubs will require their own insurance for this purpose.
- Q I'm an athlete and I have been injured and have been seeking professional medical assistance. I must do an erg for a trial and am fairly sure I'll be ok to participate, even though the Doctor has advised me not to row. I do the erg and my injury gets worse, am I covered for insurance?
- A Pre-existing Medical Conditions are not covered under the Personal Accident policy. Your claim may be affected if you train against medical advice. It is advisable to speak to your Health Professional before doing your trial and if not cleared, complete an exemption form that Rowing SA will provide so you are exempt from the erg.
- Q Are club social events, such as fundraising, club BBQs, or club room hire covered by the insurance if there is an accident?
- A Coverage for social events held as part of regular club activities are covered under Rowing SA's insurance policy. The Public Liability insurance extends to cover hiring out of club rooms. This policy covers property damage or personal injury to third parties arising from your negligence.
- Q When travelling to and from events (i.e. travelling to training, travelling to a competition, and travelling for a state team trip) and an accident occurs, am I covered under Rowing SA's policy?
- A If the travel is for a Rowing SA sanctioned event or purpose, the personal accident insurance covers members traveling directly to and from this event.
- Q What is the extent of travel coverage? (i.e. is my lost luggage covered?)
- A Rowing SA does not have a Travel Insurance policy for its members. General travel insurance would be required by the individual for personal effects and loss.
- Q What are our club's responsibilities regarding the insurance policy?
- A The club is responsible for maintaining accurate records of members, advising Rowing SA of the full membership, ensuring all activities are conducted safely and in accordance with guidelines, and promptly reporting any incidents or claims to Rowing SA using the Incident Form.
- Q We have booked an external contractor to attend the club for a maintenance issue (or other). If they get injured on the job, are they covered by the clubs' insurance?
- A No, external contractors should carry their own Public Liability insurance.



#### Certificate of Currency

- Q I have been asked to provide my Certificate of Currency, where do I get it?
- A To access your Club or School Certificate of Currency follow the link from the buttons <a href="here">here</a>. select 'South Australia', then select your Club from the drop-down menu, then print or save the document.

#### How to make a Claim

- Q A member has suffered an injury, and we would like to make a claim for the incident. How do we do that?
- A It is important that all incidents are reported even if they do not eventuate into a claim. Once an incident occurs, please complete the <u>Rowing SA Incident Form</u>. This will be used in conjunction with a claim form. Rowing SA will be notified of the incident and if you need to make a claim, please email <u>aswift@rowingsa.asn.au</u>.



# Frequently asked Membership questions

#### Q: What does my affiliation fee provide

- A Every rowing club in SA affiliates with Rowing South Australia, which is separate to the membership fee. This affiliation fee is based on the number of members in the club and the type of membership category that is taken up by each member. The affiliation fee includes:
  - Club insurance
  - Compliance and Government
  - Advocacy
  - Investment in resources
  - Operations
  - Education
  - Sport Integrity
  - Development
  - Training & Development
- Q: I am a club volunteer; do I need to be listed in Rowing Manager as a member?
- A: Yes, all club volunteers need to be listed in Rowing Manager for insurance purposes. The insurance and registration for volunteers, is free. Membership is accessed via your club.
- Q: I am a coach; do I need to need to be listed in Rowing manager as a member
- A: Yes, all club Coaches need to be listed in Rowing manager for insurance purposes. The insurance and registration for coaches, is \$20.
- Q: I am a rower and only want to row in one or two regattas. What membership category is best for me?
- A: The single regatta membership will allow you to race in as many events in that single regatta.

  It won't allow you to race State Championship events as you will need a minimum of a half year membership.
  - If you purchased a single regatta membership for the Riverland Regatta, the extra seat fee specific to that regatta is also payable.
- Q: I have never rowed, but want to come and try a few sessions do I need to join a club and be listed in Rowing Manager?
- A: Yes, all members need to be listed in Rowing Manager, even Come and Try. The Come and Try membership is organised via each club. A \$10 membership fee goes to Rowing SA.
- Q: I am learning to row and don't think I'll compete do I need to be registered in Rowing Manager?
- A Yes. You can join as a Come and Try Member and upgrade your membership to a competitive membership, if you decide to compete at a later time. The difference in cost between the two memberships is then payable.



- Q I'm running the club BBQ every weekend, so I'm not a member and I don't row. Why do I need to join Rowing SA as a member?
- A Only members are insured under Rowing SA's Personal Accident Policy.

  If you are volunteering to run the BBQ, you should be registered on Rowing Manager with your club.

## **Rowing SA Contacts**

For any Membership questions, please contact:

Bec Lannan

**Regatta Manager** 

E:blannan@rowingsa.asn.au

T: 08 8242 3288

For all Insurance questions, please contact

Christine Newberry

**Operations Manager** 

E:cnewberry@rowingsa.asn.au

T: 08 8242 3288

For any Insurance claims, please contact

Andrew Swift

CEO

E: aswift@rowingsa.asn.au

T: 08 8242 3288