



**Rowing South Australia (Rowing SA)  
2015 ALCOHOL MANAGEMENT POLICY**

This policy provides the basis for the responsible use of alcohol by Rowing SA and is seen as fundamental to the aims of Rowing SA.

Rowing SA recognises the importance of holding a liquor licence, enabling it to generate income and hold social functions. In doing so however, Rowing SA accepts the responsibilities and expectations of the community in adhering to liquor licensing laws and the criteria of the Good Sports program.

To ensure the aims of Rowing SA are upheld and that alcohol is managed responsibly by the club and its members, the following requirements will apply whenever alcohol is served at Rowing SA's West Lakes facilities.

**1. Serving Alcohol**

Alcohol will be served according to the legal and moral requirements of the club's Liquor Licence with the safety and well being of patrons the priority.

- Rowing SA shall maintain a current appropriate Liquor Licence.
- At least one registered Responsible Person who has been RSA-trained shall be present on the premises whenever alcohol is being served.
- Bar servers do not consume alcohol when on duty.
- People under 18 will not serve alcohol.
- The club does not encourage excessive or rapid consumption of alcohol.
- When serving non pre-packaged alcohol, standard drink measures will be served at all times.
- Information posters about Standard Drink measures will be displayed at the bar.
- The Liquor Licence and all legal signage will be displayed at the bar.
- Names of Rowing SA-trained bar staff will be displayed and Responsible Persons badges worn.
- An incident register shall be maintained and any incident recorded.

**2. Intoxicated Patrons**

- Drunk patrons will not be permitted to enter the premises.
- Alcohol will not be served to any person who is intoxicated or drunk.
- Servers will follow RSA training procedures when refusing service.
- Drunk patrons will be asked to leave the premises (after appropriate safe transport options are offered).

**3. Underage Drinking**

- Alcohol will not be served to persons aged under 18.
- Servers and committee members will ask for proof of age whenever necessary or whenever in doubt.
- Only photo ID's will be accepted as 'proof of age'.

#### **4. Alcohol Alternatives**

Rowing SA recognises that alcohol is not the only revenue stream available and actively encourages the sales of alternative products to that of alcohol.

- Tap water is provided free of charge (where available).
- A variety of non-alcoholic and low-alcohol drinks is available for purchase and is cheaper than full strength drinks.
- Substantial food is available when the bar is open for more than 90 minutes or more than 15 people are present.
- Rowing SA will avoid using alcohol for player awards and fundraising prizes.

#### **5. Safe Transport**

Rowing SA has a separate Safe Transport Policy (attached – Appendix A) that is reviewed regularly in conjunction with this Alcohol Management Policy.

#### **6. Smoke-Free**

Rowing SA has a separate Smoke-Free Policy (attached – Appendix B) that is reviewed regularly in conjunction with this Alcohol Management Policy.

#### **7. Club Trips**

Rowing SA will monitor and ensure any Rowing SA sanctioned trips adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy and the aims of Rowing SA.

#### **8. Non Compliance**

All Rowing SA Board members, Responsible Persons and employees will enforce this Alcohol Management Policy. Any breach of this Policy, particularly in regard to Licencing Laws, will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by the Responsible Person on duty, who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or function. Such events must be recorded in a log book and reported to the Rowing SA Executive Board.
- Further punitive actions may be taken against individuals who contravene this policy by the Rowing SA Executive Board.

#### **9. Committee Policy Management**

The involvement of Rowing SA Board members is recognised to be essential in ensuring that the operation of the bar complies with this Alcohol Management Policy and Liquor Licencing legislation. All Rowing SA Board Members will undertake RSA training and be registered as Responsible Persons under Rowing SA's Liquor Licence.

Key responsibilities of Responsible Persons whilst on duty are to:

- Meet visiting police, cooperate and assist with any inquiries.
- Ensure compliance in respect of persons under 18 years of age on premises.
- Record any incidents in the incident register.
- Ensure strict compliance with all sections of this Alcohol Management Policy in accordance with legal requirements and the Good Sports program.

#### **10. Policy Promotion**

Rowing SA will promote the alcohol management policy regularly by:

- Putting a copy of the policy in club communications, eg. newsletters, website and printed member/ player information.
- Displaying a copy of the policy in the club social rooms.
- Periodic announcements to members at functions.

Rowing SA recognises the importance of educating members about the benefits of an alcohol management policy and will endeavour to provide information to assist this process.

Rowing SA will actively participate in the Australian Drug Foundation's Good Sports program with an ongoing priority to maintain Level 3 accreditation.

#### **11. Policy Review**

This policy will be reviewed annually to ensure it remains relevant to Rowing SA's operations and reflects both community expectations and legal requirements.

## **APPENDIX A: ROWING SA SAFE TRANSPORT POLICY**

This policy aims to provide a basis for the responsible use and/or non use of alcohol at Rowing SA's West Lakes facility and to avoid any incidents as people travel to or from the West Lakes venue.

Rowing SA understands and accepts its responsibility to the safety of our members and friends. The following requirements will apply when alcohol is served at Rowing SA's West Lakes venue.

- Bar staff shall encourage members and visitors to make alternate safe transport arrangements if they are considered to potentially exceed .05 blood alcohol concentration (or .00 if probationary driver)
- Telephone calls will be made free of charge to arrange a taxi or other transport.
- Contact telephone numbers for taxi services will be clearly displayed.
- In specific cases, where a designated driver nominated by Rowing SA has accepted the responsibility to drive others home safely, the club will provide non alcoholic drinks and bar food free of charge.
- Bar servers will be provided non alcoholic drinks and bar food free of charge by the club (only for Rowing SA bar staff)
- Where deemed appropriate, Rowing SA will provide transport will to or from events.
- Taxi vouchers will be considered as part of selected raffle prizes or awards.
- Taxis may be pre-ordered to arrive at the venue at the conclusion of the function.